

**Selectmen's Meeting**  
**April 12, 2016**  
**7:00 p.m.**  
**Fuller Meadow School**  
**Nathan Media Room**

**Call to Order** – Chairperson Lindberg called the meeting to order at 7:12 p.m. Also present were Mr. Cresta, Mr. Houten, Mr. Prentakis, Mr. Moreschi, Town Administrator Mr. Sheehan and Assistant Town Administrator Mr. Ferrara.

**Minutes** – *Mr. Prentakis made a motion to approve the regular session minutes of March 1st, 2016. Mr. Cresta seconded the motion and all were in favor.*

**Warrant** – The Payroll Warrant totaled \$593,419. The Payables Warrant totaled \$978,099 and included \$309,699 for purchase of power, \$212,249 for payroll deductions, \$292,353 for debt service interest and \$21,069 for information technology expenses.

*Mr. Prentakis made a motion to approve the warrants. Mr. Cresta seconded the motion and all were in favor.*

**Town Administrator's Report**

**Proposition 2½** – Mr. Sheehan said that the Department of Revenue's website has clear and useful information available regarding Proposition 2½, including a series of short videos. Interested persons should visit the website at: [Mass.gov/dor](http://Mass.gov/dor) and enter levy limits in search bar.

**Maple Street Bridge and Corridor Project** – Another meeting has been held with Representative Jones, staff from Representative Speliotis' and Tarr's office, and staff from the Massachusetts Department of Transportation. The Maple Street bridge project is progressing and is scheduled to be completed by 2020. This will be a multi-phase project to include re-paving at the conclusion of the project.

**North Main Street Proposed Development** - The Design Review Group (DRG) met last week with Bay Development regarding a proposed development on North Main Street. There was a meeting last night held at the library with the project abutters on Dixie Drive to provide them with information regarding the development. The proposal comes before the Planning Board tomorrow evening.

**Verizon** – A letter has been received from Verizon to the Town indicating Verizon would like to commence with negotiations on the renewal of their cable franchise. A similar letter has also been received from Comcast. Their current license runs through the fall of 2018.

**Two Grant Items** – A notice has been received from MAPC stating that they are awarding the town \$10,000 for the bicycle and pedestrian master plan project and this will be matched by \$10,000 Community Compact money. An additional \$20,000, also through the Community Compact, has been awarded for assistance on the master plan. Thank you to Ms. Katrina O'Leary for all her work on these two projects.

**Public Hearing** – **Vote to approve the application of Cumberland Farms to amend a land license to store flammables, combustibles or explosives on land or structure located at 4 South Main Street –**

Attorney John Smolak from Smolak & Vaughan LLP, North Andover addressed the Board and said he is representing Cumberland Farms and is attending tonight's meeting to request amendment to an existing license for underground storage for gasoline and diesel in connection with the renovations of Cumberland Farms located at 4 South Main Street. The request represents an increase in capacity from 36,000 gallons to 40,000 gallons. The Fire Department has been working closely with representatives from Cumberland Farms to ensure they are in compliance, and Chief Twiss has provided a letter of support for the proposal.

***Mr. Houten made a motion to approve the application of Cumberland Farms to amend a land license to store flammables, combustibles or explosives on land or structure located at 4 South Main Street.***

***Mr. Cresta seconded the motion and all were in favor.***

**Vote to Name former Rubchinuk landfill area as Rubchinuk Town Park** – Mr. Ferrara addressed the Board requesting to formally name the former Rubchinuk landfill as Rubchinuk Town Park.

***Mr. Prentakis made a motion to approve the renaming of the Rubchinuk landfill area to Rubchinuk Town Park. Mr. Cresta seconded the motion and all were in favor.***

**Vote to appoint Michael Donahue Interim Building Commissioner effective April 15, 2016** – Ms. Lindberg said that the Town has received notice from the current Building Inspector who is leaving the Town to work for the state Building Inspector's Office. The Building Inspector position has been advertised. Mr. Donahue is a licensed local inspector, studying for his Commissioner's license.

***Mr. Cresta made a motion to approve the appointment of Michael Donahue as Interim Building Commissioner effective April 15, 2016 for a term until the appointment of a permanent replacement.***

***Mr. Moreschi seconded the motion and all were in favor.***

**Update from Police Chief James DiGianvittorio on the sale of the North Shore Firearms store located at 251 South Main Street.**

Chief DiGianvittorio addressed the Board regarding the sale of North Shore Firearms. He informed them that he has contacted the ATF and the Firearms Records Bureau to ensure everything is in order. The Chief also stated he has the authority to issue three types of license to the new gun store:

- 1) Gunsmith license
- 2) Sale of ammunition
- 3) Sale of firearms, including rifles, shot guns and machine guns

A background check of the applicants, Mr. Dante Riggio and Mrs. Susan Riggio from Peabody has been carried out and they are in compliance. Mr. and Mrs. Riggio introduced themselves to the Board, and said the business will be operated in the same way as the previous owners with the same staff. They have a business based in Bedford which they have owned for fifteen years.

**Open Special Town Meeting Warrant for May 10, 2016**

**A. Vote to appropriate the sum to be determined to be used to fund the deficit incurred in the Department of Public Works (snow removal and winter road maintenance) in Fiscal Year 2016** – There is approximately \$64,000 unused from this year's snow and ice budget. The Board members agreed to remove this proposed warrant article.

**B. Vote to raise and appropriate the sum of \$287,939 to complete the funding for the Fiscal Year 2016 Masconomet Regional School assessment** – The Board members agreed that this item will remain on the Special Town Meeting Warrant.

- C. **Vote to raise and appropriate the sum of \$117,845 to complete the funding for the Fiscal Year 2016 Essex North Shore Agricultural and Technical School District assessment** – The Board members agreed that this item will remain on the Special Town Meeting Warrant.
- D. **Vote to raise and appropriate, transfer between and among various accounts, or transfer from available funds to supplement the Fiscal Year 2016 operating budgets** – The Finance Committee is concerned about the amount in the Reserve Fund to cover Fiscal Year end 2016 shortfalls.
- E. **Close May 10, 2016 Special Town Meeting Warrant.**

***Mr. Prentakis made a motion to close the May 10, 2016 Special Town Meeting Warrant with items that were discussed. Mr. Houten seconded the motion and all were in favor.***

**Final Review of 2016 Annual Town Meeting Warrant** – Chairperson Lindberg said that the Planning Board is holding a public hearing tomorrow night on a number of zoning articles which may produce some changes. Mr. Sheehan addressed the Board and said that there have been some changes since the warrant meeting, and provided details.

There was a discussion amongst Board Members regarding the importance of the overrides passing at Town Meeting this year to avoid cuts in the Fire Department, Police Department and Public Works. The Warrant is scheduled to go to print this week.

**Appointment of Public Facilities Building Committee:**

- **Bill Mertz, Richard Benevento, Lance Maginnis, Anthony Tierno, John Mahoney, George Dow, Christine Lindberg, Erik Dalen, Robert Aldenberg**
- **Advisers: Nicole McGee, James DiGianvittorio, Frank Twiss, Susan Gannon, Andrew Sheehan, Robert LaBossiere**

Mr. Sheehan said there are a number of public facilities building projects upcoming and this Committee was put together to oversee all these projects. The Board members agreed to change the name of the Committee to the Public Facilities Planning and Building Committee and agreed that there should be a provision in the budget for a recording secretary. Erik Dalen has confirmed he will serve on the committee and Robert Aldenberg has expressed interest in a position on the Committee. It was agreed that Mr. LaBossiere, Director of DPW, should be added as an adviser.

**Mr. Cresta made a motion to appoint Bill Mertz, Richard Benevento, Lance MacInnis, Anthony Tierno, John Mahoney, George Dow, Christine Lindberg, Erik Dalen and Robert Aldenberg to serve on the Committee for a term to expire June 30, 2019. Mr. Prentakis seconded the motion and all were in favor.**

**New Business (may be reserved for topics that the Chair did not reasonably anticipate would be discussed)**

**Oakdale Cemetery** - Mr. LaBossiere addressed the Board regarding the planned improvements to the entrance of Oakdale Cemetery and showed the Board members preliminary sketches. There are plans to improve the front façade of the current building. Mr. LaBossiere was encouraged by the Board to move forward with plans as proposed.

**Sponsorship of Traffic Islands** – Mr. LaBossiere addressed the Board and proposed a program for traffic islands to be sponsored for a one year term. There are guidelines for sponsors which they must adhere

to. There will be a right of refusal for the second annual term. The maintenance will be carried out by sponsors including watering of planting. The signs will be funded from the sponsorship money and the signs will only contain the name of the Company. Applicants will be required to supply a sketch of their proposed plan for their traffic island. Sponsorship is open to anyone. Mr. LaBossiere will move forward with this project and the application will be placed on the Town's website.

Mr. Prentakis said there is a feedback session on Thursday, April 21, 2016 - 6:30 p.m. to 7:30 p.m. at the Flint Public Library.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

*Julie Roscoe*

Julie Roscoe, Recording Secretary

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Todd Moreschi, Clerk