

**Board of Selectmen
June 7, 2016
7:00 p.m.
Fuller Meadow School
Nathan Media Room**

Call to Order – Mr. Moreschi called the meeting to order at 7:04 p.m. Also present were Mr. Cresta, Mr. Prentakis, Mr. Moreschi, Mr. Kassiotis, Town Administrator Mr. Sheehan and Assistant Town Administrator Mr. Ferrara.

Mr. Houten announced that the Meeting is being recorded.

Election of Officers, Chairperson and Clerk -

Mr. Cresta nominated Mr. Houten as Chairman for the Board of Selectmen for a term through the next election. Mr. Prentakis seconded the motion and all were in favor.

Mr. Prentakis made a motion to elect Mr. Kassiotis as the Board of Selectmen Clerk. Mr. Houten seconded the motion and all were in favor.

Minutes - *Mr. Cresta made a motion to approve the regular session minutes of March 29, 2016 and the Executive Session minutes of March 29, 2016. Mr. Moreschi seconded the motion and all were in favor.*

Warrant – The Payroll Warrant totaled \$613,661. The Payables Warrant totaled \$1,399,060 and included \$339,341 for Purchase of Power, \$461,660 for the purchase of a new Fire Truck and \$5,400 for the set-up fee for the CitizenServe software.

Mr. Prentakis made a motion to approve the Warrants. Mr. Kassiotis seconded the motion and all were in favor.

Town Administrators Report

Community Compact Signing Ceremony - Mr. Sheehan addressed the Board and stated that the attendance was good at the recent Community Compact signing ceremony attended by Lieutenant Governor Polito.

IT Grant - The town of Middleton has been awarded an IT grant of \$93,727 to be applied toward the cost of the new Tri-Town School Union accounting software. Middleton became eligible for this grant after the Town became part of the Community Compact. Mr. Sheehan extended his gratitude to Ms. O’Leary for all the work she has done regarding this project. The project is scheduled to commence in July 2016.

Chief Will’s Day – Chief Will’s Day will be held on Saturday, June 18, 2016. More information is available on the Town’s website.

Public Records Law – The new public records law has been approved by legislature and the Governor and will go into effect in January 2017.

Chief Financial Officer – Ms. Nicole McGee tendered her resignation and Mr. Sheehan took the opportunity to thank her for her contribution to the Town and to wish her well in her future endeavors.

Annual Appointments – Mr. Sheehan issued a reminder that the annual appointments will be on the Agenda at the next Board meeting on June 21, 2016.

Superintendent Creeden Retirement Party – There will be a retirement party on Monday, June 13, 2016 for Superintendent Creeden.

Vote to approve the application of Alexander Mendick-Fizz, 15 Old Haswell Park Road, to host a hip-hop music festival at the Nathan Bandstand/Tragert Common from 3-7 p.m. (as amended per the recommendation of the Police Chief) on Saturday, August 20, 2016.

Mr. Mendick-Fizz is a seventeen year old graduate of Masconomet High School. He gave the Board a presentation of his vision for the first annual Tri-Town music festival to celebrate local music and musicians. This will be a free event, for all age groups, where performers can sell merchandise and food and drink vendors will be on site. The Board members advised Mr. Mendick-Fizz to elect a committee, with at least one member to be eighteen years old, to assist with the organization of this event.

Mr. Prentakis made a motion to approve the concept, with a request that Mr. Mendick-Fiozz and his committee work closely with Mr. Ferrara to finalize the details of the festival before July 15, 2016. Mr. Cresta seconded the motion and all were in favor.

Vote, per MGL Chapter 59, Section 38H, for the Board of Selectmen and Board of Assessors to jointly sponsor a Payment In lieu of Taxes (PILOT) agreement with ECA Solar of Boston, Massachusetts, to be presented at the next scheduled Town Meeting, associated with the installation of solar arrays on the roofs of multiple commercial buildings located at 3 Ajootian Way and 30 Log Bridge Road – This agenda item will be postponed to a future meeting.

Vote to accept the deed for Lavoie Lane as authorized pursuant to Article 34 of the 2016 Annual Town Meeting, held on May 10, 2016.

Mr. Cresta made a motion to accept the deed for Lavoie Lane as authorized pursuant to Article 34 of the 2016 Annual Town Meeting, held on May 10, 2016. Mr. Prentakis seconded the motion and all were in favor.

Vote to accept the deed for Woodbury Lane as authorized pursuant to Article 33 of the 2016 Annual Town Meeting, held on May 10, 2016 - Mr. Ferrara said there is a revised version from Attorney Mann which is consistent with the current roadway acceptance policies and the deed is in compliance with all requirements.

Mr. Cresta made a motion to accept the deed for Woodbury Lane as authorized pursuant to Article 33 of the 2016 Annual Town Meeting, held on May 10, 2016. Mr. Prentakis seconded the motion and all were in favor.

Vote to accept the deed for Flying Fox Circle as authorized pursuant to Article 35 of the 2016 Annual Town Meeting, held on May 10, 2016

Mr. Cresta made a motion to accept the deed for Flying Fox Circle as authorized pursuant to Article 35 of the 2016 Annual Town Meeting, held on May 10, 2016. Mr. Prentakis seconded the motion and all were in favor.

Vote to modify Town easement at 9 Ross Lane as authorized pursuant to Article 36 of the 2016 Annual Town Meeting, held on May 10, 2016.

Mr. Moreschi made a motion to modify Town easement at 9 Ross Lane as authorized pursuant to Article 36 of the 2016 Annual Town Meeting, held on May 10, 2016. Mr. Kassiotis seconded the motion and all were in favor.

Vote to convey an easement at 19 Liberty Street as authorized pursuant to Article 37 of the 2016 Annual Town Meeting, held on May 10, 2016. Ms. Thurston addressed the Board and explained that there was an issue with insurance on a small area at the bottom of her driveway connecting her property with Liberty Street. There is a requirement for her to carry a commercial insurance binder which is unusual for a single family home and would be at a cost of approximately \$1,000 per year. The Board members discussed this issue with Mrs. Thurston and

with Ms. Mann, the attorney representing Ms. Thurston and decided that they would forgo the requirement for Ms. Thurston to carry liability insurance on the easement.

Mr. Cresta made a motion to convey an easement at 19 Liberty Street as authorized pursuant to Article 37 of the 2016 Annual Town Meeting, held on May 10, 2016. Mr. Moreschi seconded the motion and all were in favor.

Fiscal Year 2017 post Town Meeting review and preliminary schedule for major projects - Mr. Sheehan addressed the Board and thanked everyone for all the hard work that went into the May Annual Town Meeting and election, including Board members, Financial Committee, town staff and the residents for attending the meeting. There were over three hundred people at the meeting which was a substantial increase from previous years. Mr. Sheehan shared his gratitude for the support received in favor of the override. The funding approved of by Town Meeting is not available until July 1st. A notice has been issued to proceed with the ambulance purchase that was approved at Town Meeting, as there were some changes introduced by the vendor effective as of July 1, 2016. Mr. Sheehan said he is working with Mr. LaBossiere and the department heads regarding capital items and will keep the Board up to date.

Fall Town Meeting – There will be further discussion on the decision to hold a Fall Town Meeting. Mr. Sheehan will put a provisional agenda together and there will be further discussion at a future meeting.

Charter changes – In Middleton town’s Charter, the Moderator is elected annually and this requires further discussion in the future.

Election date - The Election date is recommended to be changed from Monday to Tuesday, to allow more time for publicizing this event.

Review process to recruit a new fire chief – Mr. Sheehan proposed that a preliminary screening committee be formed to include himself, Mr. Ferrara, and Chiefs or high ranking officers from neighboring communities who have no affiliations or connections with the applicants. This committee will do a preliminary screening and review of the resumes, reduce the numbers to six applicants. Interviews will be held and the finalists, between two and four applicants, will be brought before the Board. This process should be completed by end of July/beginning of August. Eighteen resumes have been received to date for this position.

Vote to designate a member of the Board of Selectmen to serve on the screening committee for the Building Commissioner/Zoning Enforcement Officer - Mr. Kassiotis indicated he would be interested in serving on the screening committee for the Building Commissioner/Zoning Enforcement Officer.

Mr. Cresta made a motion to designate Mr. Kassiotis to serve on the screening committee for the Building Commissioner/Zoning Enforcement Officer. Mr. Prentakis seconded the motion and all were in favor.

Vote to designate a member of the Board of Selectmen to serve on the Audit Working Group, reviewing proposals from audit firms – Mr. Cresta indicated his interest to continue to serve on the Audit Working Group.

Mr. Prentakis made a motion to designate Mr. Cresta to serve on Audit Working Group, reviewing proposals from audit firms. Mr. Moreschi seconded the motion and all were in favor.

Discuss Town Administrator goals for the coming year - Mr. Sheehan addressed the Board and said he has put together a list of goals/objectives containing the up-coming proposed items for the next two years and would appreciate any input from the Board members.

New Business (may be reserved for topics that the Chair did not reasonably anticipate would be discussed) - Chairman Houten said that Chief Will’s Day is a good opportunity for any students who need to complete community hours and interested parties should contact Paul Richardson or Chairman Houten. Details are available on the website.

Departure of Chief Financial Officer – Mr. Sheehan said this position has been posted and resumes have been received. It was agreed that a screening committee would be made up of two members of the Board of Selectmen, a Finance Committee member, Mr. Ferrara, the Town Administrator and the Assessor. Mr. Sheehan said that Ms. McGee has offered to work on a number of Saturdays/evenings to help with the fiscal year-end close out and the warrants. There may be some parties who could formally fill in on an interim basis.

Mr. Moreschi made a motion to designate Mr. Cresta and Mr. Prentakis to serve on the screening committee for the Chief Financial Officer’s position. Chairman Houten seconded the motion ad all were in favor.

Executive Session under Massachusetts General Laws Chapter 30A, Section 21(a) (6) to consider the purchase, exchange, lease or value of real property.

Acting Chairperson Prentakis announced the Board would be going into Executive Session under MGL Chapter 30A, Section 21(a) (6) and would not be coming back into open session. Acting Chairperson Prentakis using a roll call vote with the following voting in favor: Mr. Houten, Mr. Moreschi, Mr. Cresta and Mr. Prentakis. The meeting went to Executive Session at 8:08 pm.

Executive Session under Massachusetts General Laws Chapter 30A, Section 21(a)6 to consider the purchase, exchange, lease or value of real property and under Massachusetts General Laws Chapter 30A, Section 21(a)(2) for negotiations with non-union personnel - Chairperson Houten announced the Board would be going into Executive Session under MGL Chapter 30A, Section 21(a) (6) and (2) and would not be coming back into open session. Chairperson Houten used a roll call vote with the following voting in favor: Mr. Houten, Mr. Moreschi, Mr. Cresta, Mr. Kassiotis and Mr. Prentakis.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Julie Roscoe

Julie Roscoe, Recording Secretary

Richard Kassiotis, Clerk