

**COUNCIL ON AGING**  
**May 25, 2016 at 9:15 am**  
**Middleton Senior Center**

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**Members Present:** Dr. Joan Shea-Desmond, Barbara Sanborn, Barbara Tilton, Martha Fucarile, Kay Martinuk, Frank Leary, Leah Magnifico, Carol Carr, Alice Tierney

**Others Present:** Susan Gannon, Executive Director  
Leanna Harris, Recording Secretary

**Absent:** William Walczak, Susan McNeil, alt.

Dr. Shea-Desmond called the meeting to order at **9:15 am**.

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**Minutes**

**Correction:** Dr. Shea-Desmond stated on Page 3 – Ms. McNeil “Is” moving out of state.

**MOTION:** Ms. Tilton moved to approve the Minutes from the April \_\_, 2016 meeting.  
Second by Ms. Carr  
All in favor.  
Motion carried.

**Director’s Report**

Ms. Gannon asked the members about the fees starting July 1<sup>st</sup>. What did the members decide on the Lunch Bunch fee and the members said \$5 for the special lunches when they took the big van. Lunch Bunch is \$2 for the regular lunch and \$1 for the shopping. Susan will include it in the newsletter.

**Chairperson’s Report**

Dr. Shea-Desmond said they are offering a lot of services and there are a lot of additional people in town. They are increasing each year but funding isn’t increasing. Frank suggests developing an alliance with NSES to develop exposure. Dr. Shea and Mr. Leary agreed to work together to get information from NSES.

**Committee Reports:**

- **Trips:** Ms. Fucarile stated they went to the Roger Center on May 1<sup>st</sup>. the lunch bunch went to Brothers and it was lovely. Yesterday they went to the Village and that was lovely. Lynnfield Marketplace trip was a lovely day. The weather was great. Ms. Tilton agreed that the food at the Village was very good but the staff wasn’t very cooperative when the bill came. They had requested separate checks but the Village didn’t want to do that.

Ms. Tilton stated on June 12<sup>th</sup> they are going to the Regal Theater. Ms. Tierney stated that every trip they go on the Friends will pay for one person.

- **Activities:** Ms. Fucarile stated Yoga and Bingo are doing well, no new members but things are going well. The Wii bowling has been put on hold for a bit.
- **Newsletter:** Ms. Gannon stated they had so much going on that there will be a supplemental newsletter next week. Patrick \_\_\_\_\_ has arranged a number of field trips. The first one is a private tour at the USS Constitution on June 8<sup>th</sup>. Veterans are given preference for the first 12 spots or their families. They will stop at Richardsons on the way back for ice cream. The 18 passenger van leaves at 12:15pm. The trip will be free to tour the museum with \$5 for transportation.
- **Friends:** Ms. Tierney stated the Friends will be doing the membership drive mailing a week from Monday.
- **NSES:** Dr. Shea-Desmond stated NSES are still operating with a profit margin. There is a Board meeting tomorrow afternoon.
- **TRIAD:** Ms. Martinuk stated she has called four times and has not received a call back. Dr. Shea suggested waiting to call until August.
- **Food Pantry:** Mr. Leary stated the Food Pantry is now open during some evenings. It will be slow to start until it catches on. Advertising is out there. He is hoping to replace the refrigerator in a month or so. The donations are doing well. There is a crew of 10 and he splits the jobs up into sections. There are about 30 visitors on a Friday and will probably another 10-12 in the evenings. In the winter it will likely be increase to around 50. Mr. Leary stated all visitors must live in Middleton and show need.

### **Old Business**

Ms. Gannon stated the last two years she has received funding of 3% instead of 2.5% which has helped them but their need is much greater. If grants are cut back they will be in trouble. They received a 2-year grant from NSES that has been very helpful. By August and September they need to have a plan, a book, a presentation with all trends and statistics to show the Town their need. The 55+ developments are increasing and so they need more funding. They will need NSES to help with this. Dr. Shea stated in her 55+ they don't receive any services relating to trash pick-up, snow removal, sanding, salting, however they do pay taxes.

### **New Business:**

At the June meeting they will vote on those nominated.

**MOTION:** Ms. Carr moved to take nominations and vote for members of the Council on Aging and also the Directors, Alternates and Committees.

Second by Mr. Leary.

All in favor.

Motion Carries.

### Nominations/Voting:

Mr. Leary nominated Ms. Tilton for Chairperson. Second by Ms. Magnifico.

Ms. Tilton nominated Dr. Desmond-Shea to be Chair again and she does a great job and has great connections. Second by Ms. Martinuk.

Ms. Carr nominated Ms. Tilton for Vice Chair. Second by Ms. Martinuk .

The members will vote on the positions at the June meeting.

Grants & Budgets: Ms. Gannon stated they submitted a grant request to NSES. Dr. Shea doesn't know when this will happen but they will discuss it at tomorrow's meeting. The Formula Grant starts July 1<sup>st</sup> but sometimes they don't get the application until sometime in July but it would be retro. NSES has been doing 2 year grants and they are in their second year right now. Outreach and transportation is also for 2 years. Ms. Gannon is looking at other grants as well and stated they likely won't be able to apply to BioLabs for a couple of years. It's very hard to get new grants and there is so much competition. Ms. Gannon is not aware of any other grants that she could apply for. They don't have a significant amount of minorities. Salem, Lynn and Peabody have the opportunities to apply for these wonderful grants.

Maintenance and Repair: They are getting a new sign out front. It has the Town seal on it and will say Middleton Senior Center. It will replace the existing sign and is a little bigger. Ms. Gannon stated they can have the sign relocated on the property for better visibility.

The van bumped the bottom post and so the building inspector came out to look at it and said it was a minor repair. Money was allocated to fix it. However, the stairs were not done properly so instead of a minor repair on one post they have discovered there are major issues. Pressurized wood was not used. The end result is going to be plainer façade but it will be done right at a price the Town can afford. They are going to lose use of those stairs for a couple of weeks.

The money was allocated at Town meeting to start work on the front of the building but they may not receive the money for another fiscal year. They will receive new front doors.

Organic Gardens: They are creating raised organic garden beds. It is being done through a voucher program. They will be able to order vegetables at Neunans who they have an account with. They will use the vegetables in their kitchen to supplement and the extra will be left for people to take. Ms. Gannon is going to add grow bags for potatoes. Everything will be put away for the winter to protect them.

Utility Shed: They have a new utility shed. They weren't able to build a shed under the landing as they thought. It will house all of their outdoor furniture. At some point the Historical Commission plans to open up the Tramp House and so they were no longer able to store things there.

Memorial Garden: Mr. Banberry will take out the support structure once the trees have grown enough. Ms. Tilton suggested not filling the bird feeders in the summer.

Security: Ms. Gannon has ordered a security system through Costco. It will cost less than having a security company come in. It will only be turned on after hours. It's not an alarm, its cameras. Signs will be put up stating there are cameras. They are working on getting a release for the door that can be triggered upstairs. There will be six cameras, including one in the food pantry. It should be up and running in the next 2 ½ weeks.

New Cleaning Service: There is a new company and there are already issues.

Sewing/Quilts: There will be a fashion show at the Garden Party on August 28<sup>th</sup> at Ethel Marino's house. It will be fashion of the decades. There will be professional entertainment. They are setting up a tent to accommodate more people. Ms. Carr asked if they could use another sewing machine and Ms. Gannon confirmed. They are starting lap quilts for the hospital. There will be eleven out the door within 2 weeks. The quilts will have labels saying they were donated by the Middleton Senior Center. It was in the newsletter and so other people have been donating fabric. Ms. Carr has fabric, patterns and a sewing machine that she would like to donate.

Ms. Tierney stated the Marshal for this year's Memorial Day parade is Bill Oliver from Masi Meadows.

### Adjournment

**MOTION:** Mr. Leary moved to adjourn the meeting at **10:10 am.**  
Second by Ms. Tilton.  
All in favor.

Respectfully submitted,

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Leanna Harris, Recording Secretary